



ANNAMACHARYA UNIVERSITY

(Estd. Under AP Private Universities (Establishment and Regulation) Act, 2016)
(University listed in UGC as per Section 2(f) of the UGC Act, 1956)

Academic Fee Refund Policy

As per the UGC guidelines, a full refund of fees shall be made by the on account of all cancellations of admission / migrations of students **up to 30th September 2024** and with a deduction of not more than Rs. 1000/-, as a processing fee, **up to 31st October 2024**.

For any admission schedule extending / commencing beyond / after 31st October 2024, the **general Academic Fees Refund Policy shall be followed**.

General Academic Fees Refund Policy

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines.

SNo	Percentage of Refund of Academic fees (excluding caution deposit)	Point of time when notice of withdrawal of admission is submitted to the University
1	100%	15 days or more BEFORE the formally-notified last date of admission
2	90%	less than 15 days BEFORE the formally-notified last date of admission
3	80%	15 days or less, AFTER the formally-notified last date of admission
4	50%	30 days or less, but more than 15 days AFTER the formally-notified last date of admission
5	0%	More than 30 days AFTER the formally-notified last date of admission

1. Entrance Exam and Application fee whichever applicable once remitted shall NOT be refunded under any circumstances.
2. Hostel fee once paid cannot be refunded under any circumstances after the allotment of a hostel room to a student.




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Note: The fee refund policy is updated annually in accordance with the latest guidelines issued by the University Grants Commission (UGC), as and when applicable.