ANNAMACHARYA UNIVERSITY

(ESTD UNDER AP PRIVATE UNIVERSITIES (ESTABLISHMENT AND REGULATION) ACT, 2016)
(UNIVERSITY LISTED IN UGC AS PER THE SECTION 2(f) OF THE UGC ACT, 1956)

RAJAMPET, YSR Kadapa District, AP – 516126, INDIA

Lr. No.: AUR/EOC/Agenda/July/10/2026 Date: 15.07.2026

EQUAL OPPORTUNITY CELL
Detailed Agenda for the Second Meeting

Ref.: AUR/EOC/Circular/July/9/2026, dated 15.07.2026

Meeting: Monday, 20 July 2026 | Time: 2:00 PM | Venue: Conference Room

The meeting will review the first meeting's decisions and consider student orientation and legal literacy awareness activities for the academic year 2026–27.

2.1 Ratification of Previous Minutes and Action Taken Report

The minutes of the first meeting held on 14 October 2025 and the Action Taken Report dated 26 April 2026 will be placed before the Committee for review and ratification.

The Committee will consider the decisions on awareness activities, equality and non discrimination, student support, accessibility, sensitisation, maintenance of the Cell file and periodic review. Members may suggest corrections to the minutes and identify matters requiring further follow-up.

2.2 Orientation Programme for Newly Admitted Students of 2026–27

The Committee will consider an orientation programme for newly admitted students after completion of admissions for the academic year 2026–27. The session will introduce the Equal Opportunity Cell and explain how students can seek guidance and support.

Discussion will cover the programme schedule after admissions, coordination with the departments, the role of faculty mentors and student representatives, and the topics to be addressed. These topics include equal opportunity, respectful conduct, academic and mentoring support, scholarship guidance, accessibility needs and the procedure for approaching the Cell.

2.3 Legal Literacy Awareness Programme for Women

The Committee will consider a legal literacy awareness programme for women students and staff in coordination with the Women Empowerment Cell. The programme will help participants understand their rights and the support and grievance channels available to them.

Discussion will cover coordination with a legal resource person, selection of the date and venue, participation of women students and staff, and arrangements for an interactive session. Proposed topics include legal rights, safety and dignity, prevention of harassment, cyber safety and access to appropriate assistance.

2.4 Any Other Matter with the Permission of the Chair

Members may raise matters relating to equal opportunity, inclusion, student support, accessibility and the functioning of the Cell with the permission of the Chair. The Committee may also review arrangements for follow-up and its next meeting.

Papers for consideration

1. Constitution order dated 27.05.2025.
2. Minutes of the first meeting held on 14.10.2025.
3. Action Taken Report dated 26.04.2026.

Dr. CH. Nagaraju
CHAIRPERSON
Equal Opportunity Cell

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RAJAMPET, YSR Kadapa District, AP – 516126, INDIA

Lr. No.: AUR/EOC/Minutes/July/11/2026 Date: 20.07.2026

EQUAL OPPORTUNITY CELL
Minutes of the Second Meeting

Ref.: AUR/EOC/Circular/July/9/2026, dated 15.07.2026

The Second Meeting of the Equal Opportunity Cell of Annamacharya University was held at 2:00 PM in the Conference Room on Monday, 20 July 2026, under the chairmanship of Dr. CH. Nagaraju.

Members present

1. Dr. CH. Nagaraju, Professor, ECE — Chairperson
2. Dr. N. R. Gowthami, Assistant Professor, Civil Engineering and Chairman, Women Empowerment Cell — Faculty Representative
3. Dr. B. Sreenivasulu, Assistant Professor, H&S — Faculty Representative
4. Mr. N. Nagaraju, Assistant Professor, Mechanical Engineering — Faculty Representative
5. Miss. S. Rubinabi, Assistant Professor, EEE — Faculty Representative
6. Karthik Sagabala, MCA — Student Representative
7. Mr. G. Siva Prasad, Accountant — Administrative Representative
8. Dr. Haritha Garlapati, Psychiatrist, Amrutha Mindcare, Kadapa — External Expert

Members absent

1. Busa Reena Jessi — Student Representative
2. Eslavath Suresh Naik — Student Representative

The Chairperson welcomed the members and took up the agenda items for discussion.

2.1 Ratification of Previous Minutes and Action Taken Report

The Committee discussed the minutes of the first meeting held on 14 October 2025 and the Action Taken Report dated 26 April 2026. Members reviewed the awareness and sensitisation programmes completed in January 2026, together with the action on equality, student support, accessibility and maintenance of the Cell file.

Resolution: The Committee resolved to ratify the minutes of the first meeting and the Action Taken Report dated 26 April 2026. The signed minutes of the first meeting form Annexure I. Faculty and student representatives shall continue coordination on student support and accessibility needs.

2.2 Orientation Programme for Newly Admitted Students of 2026–27

The Committee discussed the orientation of newly admitted students after completion of admissions for the academic year 2026–27. Members considered the need to introduce the Equal Opportunity Cell, explain the University's support services and help students approach the appropriate faculty member or University office. The programme details form Annexure II.

Resolution: The Committee resolved to conduct the orientation programme soon after admissions are completed. The Chairperson and faculty representatives shall coordinate with the departments to finalise the date, venue and session arrangements. The programme shall cover equal opportunity, respectful conduct, academic and mentoring support, scholarship guidance, accessibility facilities and grievance channels. Student representatives shall assist in communicating the programme to newly admitted students.

2.3 Legal Literacy Awareness Programme for Women

The Committee discussed a legal literacy awareness programme for women students and staff on rights, safety and empowerment. Members considered an interactive session in coordination with the Women Empowerment Cell, covering awareness of legal protections, prevention of harassment and access to appropriate assistance. The programme details form Annexure III.

Resolution: The Committee resolved to organise the programme in coordination with the Women Empowerment Cell. Faculty representatives shall coordinate with Dr. V. Mouneswari, Coordinator, Women Empowerment Cell, to identify a legal resource person and finalise the arrangements with the Chairperson. The programme shall include women's rights, safety and dignity, cyber safety, grievance channels and an interaction with the resource person.

2.4 Any Other Matter with the Permission of the Chair

With the permission of the Chair, the Committee discussed communication of the University's support and grievance channels, including the Equal Opportunity Cell, Women Empowerment Cell, Internal Complaints Committee and Grievance Redressal Cell. Members also considered guidance to students requiring mentoring, scholarship information or assistance in accessing campus facilities.

Resolution: The Committee resolved that faculty representatives shall coordinate with departments and the relevant University cells to guide students to the appropriate support. The Chairperson shall review arrangements for the two programmes and place the action taken before the next meeting. Meeting papers and programme details shall be maintained in sequence.

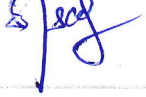
The meeting concluded with a vote of thanks to the Chair.



Dr. CH. Nagaraju
CHAIRPERSON
Equal Opportunity Cell

Signatures of the Members

Second Meeting | 20 July 2026 | Conference Room

No.	Name of the Member	Role	Signature
1	Dr. CH. Nagaraju	Chairperson	
2	Dr. N. R. Gowthami	Faculty Representative	
3	Dr. B. Sreenivasulu	Faculty Representative	
4	Mr. N. Nagaraju	Faculty Representative	
5	Miss. S. Rubinabi	Faculty Representative	
6	Busa Reena Jessi	Student Representative	Absent
7	Eslavath Suresh Naik	Student Representative	Absent
8	Karthik Sagabala	Student Representative	
9	Mr. G. Siva Prasad	Administrative Representative	
10	Dr. Haritha Garlapati	External Expert	

Glimpses of the Meeting

Second Meeting of the Equal Opportunity Cell

20 July 2026 | Conference Room



Discussion of agenda items



Committee deliberations

Annexure II
Orientation Programme for Newly Admitted Students

Equal Opportunity Cell | Second Meeting | Agenda Item 2.2

Academic Year 2026–27

Purpose

The orientation programme will introduce newly admitted students to the Equal Opportunity Cell and the support available within the University. It will help students settle into academic life, participate in campus activities and seek assistance when required.

Schedule and Participation

The programme shall be conducted soon after completion of admissions for 2026–27. Newly admitted students shall participate through their respective departments. The Chairperson shall finalise the date, venue and session arrangements in consultation with the departments.

Programme Focus

1. Objectives and functions of the Equal Opportunity Cell and the procedure for approaching its members.

2. Equal treatment and inclusive participation in classes, laboratories, University facilities and student activities.

3. Academic guidance, faculty mentoring, counselling and assistance for disadvantaged and underrepresented students.

4. Scholarship and financial assistance guidance through the appropriate University offices and applicable approval procedures.

5. Accessibility facilities, including ramps and lifts, and communication of individual access needs.

6. Respectful conduct, prevention of discrimination and access to the relevant support and grievance channels.

Coordination

The Chairperson and faculty representatives shall coordinate with Heads of Departments and faculty mentors. Student representatives shall assist with communication and participation. The session shall include an interaction to clarify students' questions about support services.

Expected Outcome

Students will be familiar with the Cell, identify the appropriate source of academic and welfare assistance, and understand how to communicate concerns relating to unequal treatment or access.

Annexure III
Legal Literacy Awareness Programme for Women

Equal Opportunity Cell | Second Meeting | Agenda Item 2.3

Rights Safety and Empowerment

Purpose

The programme will create awareness among women students and staff about their rights, personal safety and the assistance available when they face harassment or unequal treatment. It will encourage participants to seek appropriate help and promote respectful conduct within the University.

Organisation and Participation

The Equal Opportunity Cell shall organise the programme in coordination with the Women Empowerment Cell. Women students and staff shall be informed through their departments. The date, venue and session arrangements shall be finalised by the Chairperson in consultation with the Women Empowerment Cell.

Resource Person and Coordination

The programme will include a legal awareness session and interaction with a legal resource person. Faculty representatives will coordinate the arrangements with Dr. V. Mouneswari, Coordinator, Women Empowerment Cell.

Programme Focus

1. Awareness of women's rights, equality, dignity and available legal protections.

2. Recognition of harassment, discriminatory behaviour and situations requiring assistance.

3. Personal safety, responsible digital communication and awareness of cyber harassment.

4. The roles of the Women Empowerment Cell, Internal Complaints Committee, Grievance Redressal Cell and Equal Opportunity Cell.

5. Approaching the appropriate University authority or external legal assistance service for guidance.

6. An interactive discussion on rights, safety and access to support.

Expected Outcome

Participants will gain awareness of their rights and available support, recognise conduct that may require intervention and identify the appropriate channel for seeking assistance.

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RAJAMPET, YSR Kadapa District, AP – 516126, INDIA

Lr. No.: AUR/EOC/ATR/October/12/2026 Date: 05.10.2026

EQUAL OPPORTUNITY CELL
Action Taken Report of the Second Meeting

Ref.: AUR/EOC/Minutes/July/11/2026, dated 20.07.2026

The orientation and legal literacy programmes approved at the Equal Opportunity Cell meeting held on 20 July 2026 were completed in September 2026.

2.1 Ratification of Previous Minutes and Action Taken Report

The minutes of the first meeting held on 14 October 2025 and the Action Taken Report dated 26 April 2026 were ratified at the second meeting. The signed previous minutes form Annexure I to the second meeting minutes.

2.2 Orientation Programme for Newly Admitted Students

The orientation programme for first-year B.Tech students was conducted on 8 September 2026. It introduced students to the University's academic environment, facilities and support services. All first-year students were covered. The programme report forms part of the Cell's activity file.

2.3 Legal Literacy Awareness Programme for Women

The Legal Literacy for Women programme on rights, safety and empowerment was conducted on 29 September 2026 in coordination with the Women Empowerment Cell. The programme covered awareness of rights, safety, available protections and support channels. The programme covered 138 women students and eight women faculty, a total of 146. The event report includes the student and faculty list.

2.4 Coordination and Follow-up

Faculty representatives coordinated with the departments and the relevant University cells on communication of support services. The programme reports and student and faculty lists were arranged with the meeting papers. Further student support and accessibility matters shall be taken up through the appropriate University office.

This report shall be placed before the next meeting of the Equal Opportunity Cell for ratification.

Dr. CH. Nagaraju
CHAIRPERSON
Equal Opportunity Cell