PROCEEDINGS OF THE MEETING OF THE FEEDBACK COMMITTEE HELD ON 12.08.2026 AT 04:00 PM AT DEPARTMENT SEMINAR HALL

A meeting of the committee constituted for feedback committee was held at seminar hall on 12.08.2026 at 04:00 PM under the chairmanship of Dr. N.R. Gowthami, Assistant Professor, Civil Engineering department, Annamacharya Institute of Technology and Sciences (Autonomous), Rajampet.

Members Present:

Dr. N. R. Gowthami – Chairman

Dr. S. Venkata Vara Prasad – Member

Mr. V. Haneef – Member

At the Outset, Mr. A. Anil Kumar, Co-ordinator, welcomed Dr. N.R. Gowthami, Chairman and Hon'ble members of feedback committee to the meeting. The agenda items were taken up for discussion with the permission of the chair.

Item 1: Welcome Address and Introduction

The meeting commenced with a welcome address by Dr. N. R. Gowthami, Head of the Department and Chairman of the meeting. She explained the importance of collecting and analysing feedback from various stakeholders to assess the effectiveness of the curriculum, teaching-learning process, laboratory practices, and overall academic environment. She emphasized that stakeholder feedback should be utilized for continuous improvement of the academic programme.

Item 2: Review of Student Feedback

The Chairman presented the student feedback analysis, which indicated an overall positive response towards the curriculum, with an average reported impact of approximately 83.42% in one survey.

The following points were discussed:

- Students expressed satisfaction with the relevance of elective courses to technological advancements.
- The sequence of courses across successive semesters needs further review.
- The availability and relevance of textbooks and reference materials should be strengthened.
- More practical exposure through real-life application-oriented laboratory experiments should be encouraged.

Decision: The department resolved to review course sequencing, recommend updated reference books, and strengthen practical learning through laboratory experiments, case studies, and application-oriented assignments.

Item 3: Review of Teacher Feedback

Dr. S. Venkata Vara Prasad, Senior Faculty Member, discussed the teacher feedback analysis, which showed an average reported impact of 82.40%.

The following observations were highlighted:

- Faculty members expressed satisfaction with course objectives, course sequencing within individual subjects, and laboratory components.
- The distribution of contact hours among Lecture, Tutorial, and Practical components requires attention.
- The overall programme structure and credit allocation should be periodically reviewed.
- Course outcomes should be aligned with syllabus content and expected competencies.

Decision: It was decided to review the L-T-P distribution, credit allocation, and course structure during curriculum review meetings. Faculty members were advised to strengthen outcome-based teaching practices and incorporate self-learning activities.

Item 4: Review of Alumni Feedback

Mr. V. Haneef, Senior Faculty Member, presented the alumni feedback analysis, which indicated an average reported impact of 87.93%.

The following points were discussed:

- Alumni expressed positive opinions regarding the relevance and sequencing of courses.
- The curriculum should continue to address current industry requirements and technological advancements.
- More emphasis should be given to industry-oriented technical skills and professional competencies.
- Practical exposure through modern laboratory tools, software applications, and real-life engineering projects should be enhanced.

Decision: The department decided to strengthen industry-oriented training, encourage internships and technical workshops, and periodically review elective courses to incorporate emerging technologies in Civil Engineering.

Item 5: Review of Employer Feedback

The Chairman presented the employer feedback analysis, which indicated an average reported impact of 87.97%.

The following observations were discussed:

- Employers expressed satisfaction with the professional proficiency of students.

- The relevance of course topics to industry requirements was viewed positively.
- There is scope to improve the integration of emerging technologies into elective courses.
- Laboratory experiments and tools should reflect current industry practices.
- Students should be provided with more opportunities to work on practical engineering problems.

Decision: It was resolved to strengthen industry–academia interaction through expert lectures, industrial visits, internships, and industry-oriented projects. The department will also explore opportunities for upgrading laboratory practices and incorporating relevant software tools.

Item 6: Review of Parent Feedback

The Chairman presented the parent feedback analysis, which indicated an average reported impact of 82.10%.

The following points were discussed:

- Parents expressed satisfaction with the fair and impartial treatment of students by faculty members.
- The availability of textbooks and reference books requires improvement.
- Teaching quality and transparency in the evaluation system should be maintained and continuously enhanced.
- Academic workload should be monitored to ensure that students can cope effectively with semester requirements.
- Additional mentoring and academic support should be provided wherever necessary.

Decision: The department resolved to recommend additional learning resources to the library, strengthen student mentoring, maintain transparent evaluation practices, and monitor academic workload.

Item 7: Identification of Common Areas for Improvement

After reviewing feedback from all five stakeholder categories, the Chairman and senior faculty members identified the following common areas requiring attention:

1. Curriculum revision and improved course sequencing.
2. Strengthening industry-oriented technical skills and employability.
3. Modernization of laboratory facilities and practical experiments.
4. Incorporation of emerging technologies and relevant software tools.
5. Improvement in the availability of textbooks and reference materials.
6. Strengthening outcome-based education and assessment practices.
7. Enhancing industry interaction and experiential learning opportunities.

Decision: The members agreed that these areas should be considered priority areas during departmental academic planning and continuous quality improvement activities.

Item 8: Finalization of Action Taken Report

Dr. N. R. Gowthami emphasized that the suggestions received from stakeholders should be properly documented along with the corresponding departmental actions.

Dr. S. Venkata Vara Prasad suggested maintaining supporting records for curriculum reviews, laboratory improvements, faculty initiatives, and academic activities.

Mr. V. Haneef suggested strengthening the documentation of industrial visits, internships, technical training programmes, and expert interactions as evidence of continuous improvement.

Decision: The department agreed to prepare and maintain a consolidated Stakeholder Feedback Analysis and Action Taken Report for all five stakeholder categories.

Item 9: Allocation of Responsibilities and Monitoring

The Chairman instructed the faculty members to coordinate the implementation and monitoring of the identified improvement measures. The progress of the proposed actions will be reviewed in subsequent departmental meetings.

Dr. N.R. Gowthami
HOD-CE