ANNAMACHARYA UNIVERSITY

(ESTD UNDER AP PRIVATE UNIVERSITIES (ESTABLISHMENT AND REGULATION) ACT, 2016)

RAJAMPET, Annamayya District, AP – 516126, INDIA

Department of Humanities and Sciences

3rd October 2024

CIRCULAR

SUB: AU24 – I B. Tech. - COURSE COORDINATORS

The following faculty members are nominated as Course Coordinators for the I B. Tech. Courses in AU24 Regulations.

S. No.	Name of the Course	Course Coordinator
1	Matrix Theory and Calculus	Dr V. Ravi kumar
2	Different Equations and Transform Techniques	Dr. S. Harinath Reddy
3	Applied Physics	Dr S. Harinath babu
4	Applied Physics Lab	Dr L. Lakshmi devi
5	Engineering Physics	Dr. L. Obulapathi
6	Engineering Physics Lab	Dr. K. Vijaykumar
7	Engineering Chemistry	J. Siva Krishna
8	Engineering Chemistry Lab	O. Akbar Basha
9	Chemistry	Dr. I. Pugazenthi
10	Chemistry Lab	S. Md. Ghouse
11	English for Engineers	Dr. M. Praveena
12	English Language Communication Skills Lab	P. Vijay Kumar
13	Language Elective	P. Suneetha Naidu

Roles and Responsibilities for Course Coordinators:

Course Design, Development and Delivery

- Develop, update/revise and oversee course design including the development and alignment of learning outcomes, activities and assessment.
- Work with teachers to ensure that unit learning outcomes are aligned with course learning outcomes and help them the preparation of the detailed course plan
- Liaise with teaching staff to ensure that all course requirements are met
- Assist and coordinate with teachers to generate and deliver on initiatives that encourage and foster innovation in teaching and learning
- Foster partnerships and relationships with experts for conducting training programs / workshops / FDPs

Course Assessment

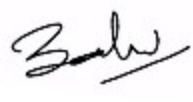
- Ensure that Mid-term examination question paper is prepared in tune with Bloom's Taxonomy and is submitted in time
- See that Assessment processes (Formative and summative) are valid, reliable, fair, objective, consistent and conducted in a timely manner.
- Submit the list of examiners who would act as evaluators.

Course Feedback

- Solicit feedback from course stakeholders (students, teachers, and alumni) in relation to course coordination process/outcomes and course design

Course Portfolio

- Prepare Annual Course Portfolio (Detailed course plans, Course articulation matrix, Direct and Indirect Assessment reports, feedback reports, CO & PO Attainment) as required by Programme Assessment Committee
- Ensure that appropriate data is supplied to Programme Assessment committee and lead course specific discussions
- Maintain and disseminate accurate course related information



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