MEMORANDUM OF ASSOCIATION

NAME OF THE SOCIETY: "Alumni Welfare Association, Annamacharya University, Rajampet.

LOCATION OF THE OFFICE: Annamacharya University, Rajampet-516126.

AIMS AND OBJECTS:

i) To conduct meetings of Alumni Association regularly.

ii) To organize seminars and conferences at State, National and International level.

iii) To construct office and guest house for Association in institute premises.

iv) To provide advanced technologies in laboratories of the Institute.

v) To provide library books, journals of National and International publishers to the Institute

vi) To conduct awareness programs on engineering education in rural places.

vii) To train up poor students of slum and rural areas in Technical Education.

viii) To raise funds from Alumni members.

ix) To approach or apply to State and Central Govt. Departments. Non-Governmental voluntary agencies in India and overseas funding agencies for financial assistance for facilities and schemes meant for benefit of students of this Institute and poor especially living in rural and tribal areas.

x) To give guidance to the students who are going abroad for higher education.

PRÉSIDENT

DECLARATION

We undersigned persons in the mimeo have formed into an association and responsible to run the affairs of the Association and are desirous of getting the Society registered under A.P. Societies Registration Act.2001.

Name of the Office Bearers & S/o, D/o. W/o	Designation	Occupation	Residential Address
P Harshavardhan (2004 Passed Out)	PRESIDENT	Tecurate , CEO, Bangalore	Comapny: Ph. no: 9000144411
S. Sai prathap (2021 Passed Out)	VICE PRESIDENT	Senior Consultant,HR Quess, Bangalore	Mob: 7386839987 prathaproysirisetty@gmail.com
Dr. N. C. Alluraiah S/o N. Alluraiah	GENERAL SECRETARY	Asst. Professor, Annamacharya Uiniversity, Rajampet.	8/47, Near Ravindra School, Sainagar, Rajampet
Dr. K. Uday Kumar Reddy S/o. Obul Reddy	JOINT SECRETARY	Asso. Professor, Annamacharya Uiniversity, Rajampet.	Chakrampet Penagulur (M), Rajampet Taluk, Kadapa Dist.
Mr. K. Naga Raju	TREASURER	Asst. Professor, Annamacharya Uiniversity, Rajampet.	D.No.8/48-1-1 Sai Nagar, Rajampet
Dr. V. Vedavathi	EXECUTIVE MEMBER	Asso. Professor, Annamacharya Uiniversity, Rajampet.	DNo. 43/213-1 Prakasam Nagar Kadapa.
Mr. M. Sreenivasulu	EXECUTIVE MEMBER	Asst. Professor, Annamacharya Uiniversity, Rajampet.	
Dr. V. Sarovar Reddy	EXECUTIVE MEMBER	Asst. Professor, Annamacharya Uiniversity, Rajampet.	

WITNESS

Name of the Office Bearers & S/o, D/o. W/o	Occupation
Dr. N. Mallikarjun Rao	The Registrar Annamacharya Uiniversity, Rajampet.

RULES AND REGULATIONS

NAME OF THE SOCIETY: Alumni Welfare Association, Annamacharya University, Rajampet.

LOCATION OF THE OFFICE: Annamacharya University Campus
New Boyanapalli, Rajampet -516 126

3.i) MEMBERSHIP: Students-after getting graduated at AITS Faculty members on-rolls & Ex-Faculty members with more than 10 years of service at AI.T.S.

ii) CATEGORY OF MEMBERS: Life membership.

iii) ADMISSION FEE AND THE
ANNUAL SUBSCRIPTION OR
MONTHLY SUBSCRIPTION: Rs.250/- (One-time payment) for Life Membership.

4.i)

GENERAL BODY:

(i) Annual General Body will meet once in a year i.e., in the month of March/April.
(ii) FUNCTIONS:
   a) To pass the budget for the ensuing year and approve expenditure. statement of previous year.
   b) To approve the reports of the activities of Society.
   c) To elect the Executive Committee etc.
   d) To appoint Auditor.

Executive committee: shall consist of seven (07) Members and out of them, the following shall be elected by the E.C. Viz., President, Vice-President, General Secretary, Joint Secretary and Treasurer and the remaining persons are the Executive Committee Members.

The members of the Executive Committee (Governing Body) shall be duty bound to attest the signature of all the members of newly elected Executive Committee and to see that the said signatures of the outgoing Governing Body tally with the annual list of filed with the Register of Societies before 15 days the succeeding month in which elections were held.

SIGNATURE OF THE PRESIDENT

FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS:

1. **PRESIDENT:** He presides over all the meetings of the both General Body and Executive Committee, he can cast his vote in case of tie. He can supervise all the branches of the society.
2. **VICE PRESEDENT:** He shall assist the president in discharging his duties, in-the absence of the president he.shall perform the duty of the president as entrusted by him.
3. **SECRETARY:** He is the Executive Officer of the society and custodian to all records relating to the society and correspondent on behalf of the society. He has to take-on records of a minutes of the society to convey both the bodies of the society with the permission of the president. He guides the treasurer in preparing the budget and expenditure statement of the society.
4. **JOINT SECRETARY**: He has to do the work entrusted by the executive committee. He has to maintain accounts in discharging his duties, in the absence of the secretary, he can perform the duties of the Secretary.
5. **TREASURER:** He is responsible for all financial transactions and funds of society. He has to maintain accounts properly along with the vouchers he has to prepare the accounts of the society jointly with the secretary or president.
6. **OFFICE BEARERS:** They are the responsible persons to attend to such activities of the society which the Executive Committee entrusts to them.
7. **QUORUM:** 25 members for General Body meeting and 3 for Executive Committee Meeting.
8. **FUNDS:** The Funds shall be spent only for the objects of the society and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means.
9. **AMENDMENTS:** No amendment or alteration shall be made in the purpose of the association unless it is voted by 2/3 of its members present at a special meeting conveyed for the purpose and confirmed by 2/3 of the members present at a second special meeting.
10. **WINDING UP:** In case the society has to be wound up the property and funds of the society that remain after discharging the liabilities, if any, shall be transferred or paid to some other institution with similar aims and objects.

SIGNATURE OF THE PRESIDENT/SECRETARY